



## Library of Things Lending Policy and Borrowing Agreement

The Library of Things is a collection of items that complement the Blackstone Library’s print and electronic media resources in order to fulfill its mission to provide essential access to information, resources and unique shared experiences to help ensure Branford is an educated and enriched community.

### Borrower’s Agreement

1. Patrons must be 18 years or over to borrow items from James Blackstone Memorial Library’s “Library of Things” collection. Parents or legal guardians may grant permission for patrons 12-18 to borrow items from the Library of Things by accepting financial responsibility and signing this form on their behalf.
2. Prior to borrowing, Patron must sign this Borrower’s Agreement. Patron need only sign once in order to borrow from the Library of Things.
3. Items borrowed from the Library of Things must be checked out and returned to a service desk at the Blackstone Library. Items **may not** be returned to the book drop or to another library.
4. At time of check out, Patron must present a valid Connecticut public library card with an up-to-date address and contact information. Patron must not owe money for lost materials. Staff reserve the right to request photo identification.
5. All items circulate for 1 week, up to two times per month. After returning an item, a patron must wait 24 hours before checking out or placing a hold on the same item; items are not renewable.
6. Patron is solely responsible for items checked out from the Library of Things. As with any library item, use with care, and in accordance with all applicable instructions. Patron agrees that if any borrowed Thing becomes unsafe or in a state of disrepair, they will immediately discontinue its use and report any damage to the Library immediately.
7. All items must be returned with all parts and components, including instructions, in the same (or better) condition as when borrowed. All items must be returned **clean**.
8. The James Blackstone Memorial Library is not responsible for any injury, loss of data, or damage that may occur when using an item from the Library of Things collection.
9. A list of replacement costs of items is maintained by the Library and available upon request. **The borrower agrees to pay for the loss, damage, or theft of items in part or total, and to pay a fee for items returned in a soiled condition. This amount could equal the full replacement cost of the Item.**
10. The Library reserves the right to refuse the loan of any item at its discretion.

The Library reserves the right to make exceptions to any aspect of this policy due to special circumstances.

By signing this Borrower’s Agreement, I (print name) \_\_\_\_\_ accept and agree to the terms and conditions specified above.

Patron barcode \_\_\_\_\_ Phone \_\_\_\_\_

Item borrowed \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Granting permission for (if other than self) \_\_\_\_\_