



Community Bulletin Board and Free Distribution Materials Policy

As part of its mission to inform and educate the residents of Branford, the James Blackstone Memorial Library provides space for bulletin board postings and free distribution materials.

Bulletin board postings and free distribution materials will be placed in the library at the discretion of the Library Director or their designee based on available space, timing of the event or issue, and length of time the library has displayed them. All materials must be submitted to the Library Director or their designee. Only library personnel may post notices on the board. Materials posted by others without prior approval by Library staff will be removed. The library reserves the right to reject items that it considers inappropriate at the discretion of the Library Director. The Library will not be responsible for returning any material.

The presence of these items in the library does not indicate the library's endorsement of the issuers or information given, nor does it assume responsibility for the accuracy of the information posted.

Community bulletin board may be used for the following types of information:

- Postings of educational, social, civic, cultural or recreational activities;
- Postings by nonprofit organizations, groups, agencies or by any federal, state or local government agency providing services;
- Nonpartisan election information, such as provided by the League of Women Voters or by the Secretary of State;
- Library events or news.

Community bulletin board may not be used for the following types of information:

- Materials that support or oppose any political candidate, political party or ballot measure;
- Materials that support or oppose a specific religious conviction;
- Commercial notices, solicitations, business cards, job postings and retail advertising;
- Personal notices of items of sale;
- Personal solicitations for fundraisers.

The library also provides space to display free-distribution materials and handouts that are up-to-date and that conform to the guidelines specified above. This includes multiple copies of free local or regional newspapers or magazines of an objective or general nature. Free-distribution materials will be put out and removed by library staff only.

Adopted by the Library Board of Trustees, October 7, 2026